



दिल्ली विकास प्राधिकरण  
उद्यान विभाग , उद्यान खण्ड - तृतीय  
बी2बी , जनकपुरी , नई दिल्ली-110058



e-TENDER NOTICE NO.: 10/19-20/HD-III/DDA

ई-निविदा सूचना संख्या: 10/19-20/HD-III/DDA

The Dy. Director Hort. Div. III, B2B, Janak Puri on behalf of Delhi Development Authority invited technical and financial online bid system percentage rates tenders are invited through e-tendering mode for the following **specialized works** up to 3:00 pm on date mentioned below on behalf of DDA from the approved and eligible contractors of DDA.

निम्नलिखित कार्यों के लिए उप-निदेशक उद्यान खंड III, B2B, जनकपुरी, दिल्ली विकास प्राधिकरण की ओर से ई-टेंडरिंग मोड के माध्यम से डीडीए के अनुमोदित और योग्य ठेकेदारों से डीडीए की ओर से नीचे उल्लिखित तिथि को अपराह्न 3:00 बजे तक निम्नलिखित कार्यों के लिए सिस्टम प्रतिशत दर निविदाएं ई-टेंडरिंग मोड के माध्यम से आमंत्रित की जाती हैं।

**Last Date and time of submission of tender is**  
**निविदा जमा करने की अंतिम तिथि और समय है** : 13-01-2020 at 3:00 PM  
**Date and time of opening of technical bid is**  
**तकनीकी बोली खोलने की तिथि और समय है** : 14-01-2020 at 3:30 PM  
**Date and time of opening of financial bid is**  
**वित्तीय खोलने की तिथि और समय है** : 20-01-2020 at 3:30 PM

S. No.	NIT No. & Description of work	Estt. Cost	No. of A/R&M/O	TS No.	Budget/ Provision in lacs
		Earnest Money Time Allowed			
1.	50/DD/(Hort.)-III/DDA/2019-20. <b>Name of Work:</b> - M/o Completed scheme of Nazul A/c-II under SWZ. <b>S.H:</b> Day to day cleaning and annual maintenance and watch & ward of 1 No. public toilet block in M/o Sport Field at Hastal Ph.- II.	Rs. 10,33,983/-	A/R & M/O No: 26/DB/DD/Hort.-III/DDA/2019-20/A/R&M/O/961 dt. 24.10.2019 for Rs. 10,85,682/-	T.S. No. 32/DD/2019-20/Hort.-III/DDA/991 dt. 05.11.2019 Amount Rs. 1085682/-	2013 Lacs
		Rs. 20,680/-			
		365 Days.			
2.	53/DD/(Hort.)-III/DDA/2019-20. <b>Name of Work:</b> - M/o Completed scheme of Nazul A/c-II under SWZ. <b>S.H:</b> Day to day cleaning and annual maintenance and watch & ward of 3 Nos. public toilet blocks in M/o Distt. Park M-Block at Vikas Puri.	Rs. 21,64,176/-	A/R & M/O No: 08/DHWZ/DDA/2019-20/AR&M/O/T/125 dt. 6.11.2019 for Rs. 2272385/-	T.S. No. 01/DHWZ/DDA/2019-20/ 131 dt. 18.11.2019 Amount Rs. 2272385/-	-Do-
		Rs. 43,284/-			
		365 Days.			

**Note:**

1. The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
2. The intending tenderer should ensure before tendering in DDA that the requisite fee has already been deposited with CRB.
3. For terms and conditions, eligibility criteria, the manner in which Earnest Money, etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA's website

<https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in). for any assistance on e-tendering, please contact concerned EE or M/s. N.I.C. on email [cppp-nic@nic.in](mailto:cppp-nic@nic.in) or 24 x 7 helpline number 1800-233-7315.

4. Earnest money shall be deposited through RTGS/ NEFT in the account Sr. A.O. (CAU) Dwarka, account no. 01321110000036 with branch of HDFC, New Delhi and IFSC code HDFC0000132. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the bidder in the e-tendering system by the prescribed date. The Dy. Director (Hort.) concerned will get earnest money verified from CAU based on the unique transition reference number against each RTGS/NEFT payment before the tenders are opened.
5. For works costing up to Rs. 40.00 Lacs in case of B&R/Civil, tenders shall be issued to contractor(s) registered with DDA only.

**In case the labour rates quoted by the bidder are less than the minimum wages of GNCTD/GOI, such bids shall be summarily rejected and EMD of all such bidders quoting rates lower than the minimum wages aforesaid shall be forfeited forth with and bid of the tenderer quoting the lowest rates among the remaining bidders shall be accepted, subject to others conditions.**

**IMPORTANT TERMS & CONDITIONS FOR TENDERERS.** Tenderers are required to go through the same before participating in the tender.

1. The unique transaction reference on RTGS against EMD, shall be placed online at specified location for tender for Electronic Time and Attendance Recording System. The tender shall be submitted online in two parts, viz., technical bid and price bid. **First cover containing “Technical Bid” as well as “reference of EMD, tender fee” and other specified documents and second one containing “Price Bid” (Financial Bid).**
2. The technical Bids shall be opened online in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.
3. The tenderer should furnish the Earnest Money in the form of RTGS. The amount will be retained by DDA as part of security deposit, in case tender is accepted, otherwise it will be refunded. However, no interest shall be payable on the earnest money.
4. The tender shall be submitted online in two parts, viz. Technical Bid and Price Bid.

#### **TECHNICAL BID**

The tenderers are required to furnish following documents in Technical Bid: -

- (i) Scanned copy of Earnest Money shall be deposited through RTGS/NEFT in the account of Sr. AO/CAU /Dwarka.
- (ii) Scanned copy of Proof of Registration/Enlistment in Contractors’ Registration Board (CRB) of DDA.
- (iii) Scanned copy of Certificate of Registration for Sales Tax/SGST/CGST/GST and acknowledgement of up to date filed return if required.
- (iv) Scanned copy of Tender Acceptance Letter and Scanned copy of PAN (To be given on Company Letter Head).
- (v) Scanned copy of e-Tendering Fee from CRB with receipt.
- (vi) Scanned copy of registration of EPF/ESI.
- (vii) Any other documents specified in the tender document.
- (viii) Eligibility criteria (Work experience) see at S. No. 7.

Any tender found lacking with respect to the necessary information and/or documents and/or EMD with technical bid will not be considered.

## **PRICE BID (FINANCIAL BID)**

- (i) Schedule of price bid in the form of BoQ\_XXXXX.xls.  
Earnest Money shall be through

**Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring bidders/ suppliers who have not enrolled/ registered in e procurement they should have enroll/ register before participating through to website <https://eprocure.gov.in/eprocure/app>.**

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and instructions for bidders posted on website shall form of bid document.
3. The bid documents consisting of plans specifications the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and down load from website Central Public Procurement Portal for E-Procurement [ahttps://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) or [www.dda.org.in](http://www.dda.org.in) free of cost. **For any assistance on e-tendering please contact M/S National Information Centre on 18002337315.**
4. But the bid can only be submitted after uploading the mandatory scanned documents such as unique transaction reference of RTGS/NEFT towards cost of bid document, EMD and other documents as specified.
5. Those contractors not registered on the website mentioned above are required to get registered be forehand if needed they can be imparted training on online tendering process as per details available on the website the intending bidder must have valid class- III digital signature to submit the bid.
6. Intending agencies/tenderers need to register themselves on the E-tendering website <https://eprocure.gov.in/eprocure/app>. Aspiring bidder's suppliers who have not enrolled /registered in e-procurement should enroll/ register before participating. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at Annexure-X regarding **"Instructions for online Bid submission."** For anyfurther clarification contact on 24x7 Help Desk- Toll free No-18002337315 or send a mail over to [cppp.noc.in](mailto:cppp.noc.in)
7. **Eligibility Criteria for contractors of the NIT may be read as under:** Online percentage rate tenders are invited from the approved and eligible contractors for the work. **(Specialized work)** the professional agencies/firms having an experience of having the one which applications are invited:-
  - Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender.

OR

  - Two similar completed works costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

  - One similar completed works costing not less than the amount equal to 80% of the estimated cost put to tender.
8. Bidder registered on Contractor Register Board (CRB) of DDA as required to pay the E-Tendering annual charge as under:

S. No.	Class of contractor	Amount to be paid (P.A)
1.	Class- I	Rs. 20,000/-
2.	Class –II	Rs. 16,000/-
3.	Class –III	Rs. 14,000/-
4.	Class –IV	Rs. 10,000/-
5.	Class –V	Rs. 6,000/-

9. The e-tendering fees for contractors/consultants who are not registered with DDA, the fees structure for one year will be as under (Vide letter no. F4.(8)/72/Misc./Secy./CRB/2017/284 dated 06.06.2017 issued by Secretary (CRB) DDA.

S. No.	Cost of Work	E-tendering fees
1.	Up to Rs. 15 Lacs	Rs. 6000/-
2.	Above Rs. 15 Lacs to 20 Crore	Rs. 20000/-
3.	Above Rs. 20 Crore	Rs. 50,000/-

10. The bidders who are not registered in DDA and wish to bid in DDA tenders are required to pay annual charge of e-tendering of Rs. 20,000.00
11. Contractor can upload documents in the form of JPG format and PDF format.
12. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in green color.
- In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0"
- Therefore, if any cell is left blank and no rate is quote by the bidder, rate such item shall be treated as "0" (ZERO).
- (i) No hard copy of any document will be required to be submitted by the tenderer till the opening of the tenders. Hard copies of relevant documents will **be required from the lowest tenderer (L1)** only."
- (ii) Copy of Enlistment Order and certificate of work experience as required, bank solvency certificate and other documents as specified in the tender document shall be scanned and uploaded to the **e-tendering website (CPP Portal)** within the period of tender submission. Online tender documents, submitted by intending bidders, shall be opened only of those bidders, whose Earnest Money Deposit, Cost of Tender Document and other **documents uploaded on web site (CPP Portal)** be found in order.

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**उपनिदेशक**

**उद्यान खण्ड-3, दि.वि.प्रा.**

**Dated: 31/12/2019.**

**No. F10 (1) NIT/2019-20/Hort. III/DDA/1227**

Copy to:

1. प्रधान आयुक्त (कार्मिक, उद्यान, भू-दृश्य), विकास सदन, दि.वि.प्रा.
2. मुख्य अभि. द्वारका दि.वि.प्रा.
3. निदेशक (उद्यान खण्ड)उ.प., द.प. एवं पश्चिमी क्षेत्र दि.वि.प्रा.
4. उपनिदेशक उद्यान खण्ड- II, V, VIII, X और द्वारका दि.वि.प्रा.
5. उपनिदेशक कोटि नियंत्रण
6. वरिष्ठ लेखाधिकारी के.ले.ई. द्वारका दि.वि.प्रा.
7. महासचिव उद्यान एसोसिएशन दि.वि.प्रा. B-1/122, अशोक विहार, Ph.- II, N.D.
8. सभी सह. निदेशक उद्यान खण्ड- 3 दि.वि.प्रा.
9. सूचना पट उद्यान खण्ड- 3 दि.वि.प्रा.
10. पोर्टल से संपर्क के लिए वेबसाइट <https://eprocure.gov.in/eprocure/app> or <https://dda.org.in>.
11. एन.आई.सी. नई दिल्ली.

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**उपनिदेशक**

**उद्यान खण्ड-3, दि.वि.प्रा.**